

Lesson 28. Making Requests

Lesson 28. Making Requests

Learning Objectives

After this lesson, students will be able to:

- Identify what making a request is.
- Explore how to make polite requests.
- Restate positive and negative responses to requests.
- Formulate responses to requests in day to day situations.
- Practice the pronunciation of consonant sounds /d/ and /z/.

Lesson 28. Making Requests



What recent request have you made?

Lesson 28. Making Requests

Making a request is the act of asking for something to be given or done, especially as a favor or courtesy.

We usually make requests



From family members



At work



in Public establishments
(bank, supermarket,
hotel, hospital, etc.)



from friends



What requests are made to those people above?

Lesson 28. Making Requests



A Doctor's Appointment

A: St. George's Medical Clinic, Emma speaking. How may I help you?

B: Good afternoon. **I would like to** book an appointment with Dr. Willis for next week, on Monday morning.

A: Let me check her schedule next week. Hmm... I'm sorry, I'm afraid she won't be at the clinic on Monday morning, but she will be in the afternoon at 3:00pm.

B: Oh, **I can't make it.** I work full-time, so it has to be in the morning or in the evening. What about on Tuesday at 8:30am?

A: She's busy at that time, but there's an opening at 9:15am.

B: Great! **That fine with me.**

A: Okay. What's your full name, **please?**

B: It's Julia McDale. M-C-D-A-L-E.

A: Right. **Can I have** your phone number, **please?**

B: It's 654 876 098.

A: Thank you. It's booked. **Would you like** me to text you a reminder on the day before?

B: Oh, that would be terrific! **Would you mind** sending it to my e-mail as well?

A: **Of course not.**

B: Thanks a lot.

A: Don't mention it. Have a good day.



Lesson 28. Making Requests

Answer the questions about the story.

1. Who is requesting for an appointment?
2. What is the name of the clinic?
3. When is the doctor not available?
4. What schedule is fine for the patient?
5. What details did the secretary requested?
6. What wouldn't the secretary mind doing?



- 1. When did you last request for an appointment?**
- 2. Is it difficult to make an appointment with the doctor in your country?**
- 3. What kind of services do you need to request an appointment for?**

Lesson 28. Making Requests

Polite requests in spoken English

A **request** is when we ask someone for something. Since we are asking someone for help, it is important to be **polite**.

Could you .. ?

Form: Could you + base form of verb ?

- Could you help me book my class?
- Could you help me find my keys?

Would you mind ..?

Form: Would you mind + ing form of verb ... ?

- Would you mind carrying my bags?
- Would you mind giving me some advice?

Is it possible to .. ?

Form: Is it possible to + base form of verb ... ?

- Is it possible to get the results today?
- Is it possible to leave the meeting early?

I wonder if you could .. ?

Form: I wonder if you could + base form of verb ... ?

- I wonder if you could help me?
- I wonder if I could borrow your car?

Lesson 28. Making Requests

What would you say if....

1. You wanted to borrow money from your friend?
2. You wanted your dad to lend you his car?
3. You wanted your brother to get out of the bathroom now?
4. You wanted your teacher to repeat what he or she said?
5. You wanted to ask your boss for a vacation leave?
6. You wanted a stranger to move his bag?
7. You wanted to know why your Wi-Fi is not working?
8. You wanted to know what time it is now?
9. You wanted to know where the restroom is?
10. You wanted to know the meaning of a word you don't understand?



**Remember to
use words like:**

✓ Please

✓ Excuse me

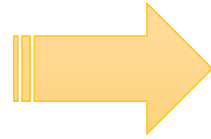
✓ Thank you

✓ I'm sorry to bother you

Lesson 28. Making Requests

Responding to Requests

Would you mind ... ?



- **No, I don't.** ✓
You will do what the person is asking.

- **Yes, I would.** ✗
You won't do what the person is asking.

- **Sure / Certainly / Of course** ✓
You will do what the person is asking.

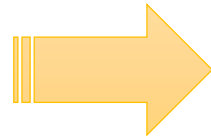
- **I'm sorry I can't / I'm afraid I couldn't** ✗

- **I sure / certainly won't** ✗

- **Of course not** ✗

You won't do what the person is asking.

Could you / Would you / Is it possible to / I wonder if .. ?



Lesson 28. Making Requests

How would you respond if...



Your best friend asked you to tell a lie?



Your sister asked if she could wear your dress?



An old lady asked if you could help her cross the street?



A stranger at a café asked to sit on the same table with you?



You are watching tv but your child asked to change the tv channel?

Lesson 28. Making Requests

Express Yourself

1. How often do you request for something from your family?
2. Do you always say yes when your friends asks a favor from you?
3. What is the most polite way of **accepting** a request in your country?
4. What is the rudest way of **rejecting** a request in your country?
5. Do you always request for a receipt when you buy something?
6. Whose request do you always no to? Why?
7. Is it okay if a stranger asks a favor from you? Would you help him/her?
8. How often do you request for something at work?
9. What is the most difficult thing to ask for from your boss?
10. Give an example of an impolite request.

Lesson 28. Making Requests

Consonant sounds – /p/ and /r/ Minimal pairs

peach	reach
pain	rain
peep	reap
pink	rink
pack	rack

pail	rail
peel	reel
pat	rat
peck	wreck
pest	rest

The End