

TACTICS FOR TOEIC

Unit 11

Listening Test Part 3 – Talks

Tactics for TOEIC – Talks

Listening Test
Part 4

Talks

Unit 11

FOCUS: Language building: Vocabulary for overview questions.

“What” questions are very common in the TOEIC test. Sometimes they ask for an overview or the main idea of the talk. Other times they ask for specific information. This unit will help you to deal both types.

Test Tip

Some “what” questions in Part 4 require you to understand the main idea of the talk.

Listen for words that tell you information about the speaker, the location and the topic.

1 Language building: Vocabulary for overview questions

A. Use the words on the right to complete the overview questions

- | | |
|--|-----------------|
| 1. What is the of the presentation? | being described |
| 2. What is the report ? | addressing |
| 3. What is the speaker’s reason for the group? | about |
| 4. What product is ? | topic |

B. Look at the key words listed for four of the types of questions found in talks. Circle the most likely topic from the list below.

1. sales figures, increase, report, final quarter
(A) A financial report (B) A sales demonstration (C) A school report

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Test Tip

Other “what” questions require you to listen for specific information

Listen for words that tell you information about the speaker, the location and the topic.

2. closure, bankrupt, debt, failure
(A) It is very successful (B) It is doing badly (C) It hasn't changed.
3. customers, sale, ladies' fashion, department
(A) Restaurants (B) Immigration (C) Shopping
4. ink, paper, documents, high quality, photographs
(A) A desk (B) A printer (C) an office chair

Follow up: Discuss your answers with your partner and explain why you selected them.

Test Tip

Answers in Part 4 usually appear in the order in which they appear in the talks.

Listen for answers in order.

2 Test Tactic: Listen for answers in order.

A. Underline the key words in the following questions and answer choices. Then skim the tapescript and underline the words that tell you the answers.

1. Who will probably be interested in this advertisement?
(A) Students
(B) Retire people
(C) Businessmen
(D) Young families
2. What is offered free of charge?
(A) A tour
(B) A meal
(C) A room
(D) A flight

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Tapescript

Alto-Pacific offers a special discount rate for seniors, so summer never has to end for travellers aged over 60. We offer discounts starting at 10% off regular rates, as well as room upgrade deals for early bookers. Not only do we offer cheaper than standard prices, but also special tour rates, complimentary breakfasts and a guaranteed quiet room. Whether you are looking to relax in a world-class resort surrounded by the blue waters of Micronesia, or enjoy round of golf at one of our Hawaiian resorts, or perhaps explore the historical castles of Japan, we have something to cater for every taste.

Test Tip



Listening 1.35

Mark answers as you listen.

If you hear an answer that is definitely correct, mark it as you listen. Answer all questions as quickly as possible.

B. Listen to the three parts of a talk in turn. You have 30 seconds to skim the questions and answer choices. Then, listen and mark the answers as correct, maybe correct, or wrong. Note how the answers appear in order.

1. What kind of people might listen to this announcement?

(A) Politicians

Correct

Maybe Correct

Wrong

(B) Venture capitalists

Correct

Maybe Correct

Wrong

(C) Shareholders

Correct

Maybe Correct

Wrong

2. What has changed in the European market in the last year?

(A) It has become twice as big.

Correct

Maybe Correct

Wrong

(B) It has increased by one quarter

Correct

Maybe Correct

Wrong

(C) It has decreased by 50%

Correct

Maybe Correct

Wrong

Tactics for TOEIC – Talks

Tactics Checklist

- ✓ Identify any overview questions.
- ✓ Skim the questions and answer choices before listening to identify key words.
- ✓ Listen for answers in order.
- ✓ Answer any specific information questions as you listen.

3. What does the speaker say about the company's finances this year?
- (A) The North American market was strong. Correct Maybe Correct Wrong
- (B) There were good and bad results. Correct Maybe Correct Wrong
- (C) The European market was disappointing. Correct Maybe Correct Wrong

3 **Tactic Practice** **Listening 1.36**

Use the tactics you have practiced for the next two talks. You will have one minute before you listen to a) skim the questions and identify key words, and b) identify any main idea questions.

1. What does the speaker say about the house?
- (A) It is old but well maintained.
(B) It was built 40 years ago.
(C) It has not been renovated.
(D) There are two bedrooms.
2. What is mentioned about the living room?
- (A) It is a little dark.
(B) There is a bright lamp.
(C) It was renovated six months ago.
(D) It has a lot of space.

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1	(A)	(B)	(C)	(D)
2	(A)	(B)	(C)	(D)
3	(A)	(B)	(C)	(D)
4	(A)	(B)	(C)	(D)
5	(A)	(B)	(C)	(D)
6	(A)	(B)	(C)	(D)

3. What will the speaker do next?
(A) Show the visitors the kitchen.
(B) Take the visitors to the second floor.
(C) Leave the house
(D) Talk about the price.
-

5. What is the minimum age for members?
(A) 2
(B) 6
(C) 10
(D) 66

Understanding Natural English

In natural spoken English, sounds are sometimes changed, combined and dropped. Listen to these three sentences spoken naturally and write in the missing words.

As you see, it is remarkably good condition.

You store your entire photo collection safely.

4. What is the am of this announcement?
(A) To describe Daniel Kanemoto
(B) To advertise a club
(C) To boast about achievements
(D) To improve people’s fitness.



Understanding natural English

Listening 1.37

6. What is special about the head instructor?
(A) He is 66 years old
(B) He is a junior regional champion
(C) He won a title twice
(D) He knows some basic self-defense

Tactics for TOEIC – Talks

B

Mini Test



Listening 1.38

Now practice what you have learnt at the actual test speed with questions 1-12.



Use any time available to skim the questions and answer choices before the first listening starts. When you finish answering the questions about one talk, immediately start previewing the questions for the next talk.

1. When did Orgola Valle experience strong winds?
 - (A) Last week
 - (B) Yesterday
 - (C) Last night
 - (D) Today
2. What will happen tomorrow?
 - (A) Temperatures will drop.
 - (B) There will be heavy rain.
 - (C) There will be strong winds.
 - (D) Snow will fall.
3. According to the report, how could listener get more weather information?
 - (A) By calling a special telephone
 - (B) By going to a Web site
 - (C) By listening to the weather channel
 - (D) By reading the weather reports in the newspaper.

4. What is the purpose of the talk?
 - (A) To address customers' problems
 - (B) To introduce a training session
 - (C) To explain the company benefits
 - (D) To describe a new product

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5. Who mostly likely is the speaker addressing?

- (A) Job seekers
- (B) Company customers
- (C) New employees
- (D) Department heads

6. In which department does George Stevens work?

- (A) Human resources
 - (B) Sales
 - (C) Customer service
 - (D) Marketing
-

7. What product is being described?

- (A) A cordless telephone
- (B) An all-in-one printer
- (C) A laptop computer
- (D) A digital camera

8. According to the advertisement, what is a special feature of the product?

- (A) The quality of the colour photographs
- (B) The operating speed
- (C) The capacity to print photos from memory
- (D) The ease of operation

9. When will the sale end?

- (A) Friday
 - (B) Saturday
 - (C) Sunday
 - (D) Monday
-

10. What is Chuck Adams responsible for?

- (A) Repairing computers
- (B) Ordering supplies
- (C) Maintaining the building
- (D) Delivering the mail

Tactics for TOEIC – Talks

11. When is Chuck Adams leaving?

- (A) At the end of this week
- (B) At the end of next week
- (C) At the end of the month
- (D) At the end of the year

12. What is the purpose of this announcement?

- (A) To ask for donations for a gift
- (B) To present an award
- (C) To introduce a new staff member
- (D) To explain a new office procedure

1	(A)	(B)	(C)	(D)
2	(A)	(B)	(C)	(D)
3	(A)	(B)	(C)	(D)
4	(A)	(B)	(C)	(D)
5	(A)	(B)	(C)	(D)
6	(A)	(B)	(C)	(D)
7	(A)	(B)	(C)	(D)
8	(A)	(B)	(C)	(D)
9	(A)	(B)	(C)	(D)
10	(A)	(B)	(C)	(D)
11	(A)	(B)	(C)	(D)
12	(A)	(B)	(C)	(D)

Tactics for TOEIC – Part 4



Learn by doing: Tonight's news

A. With a partner read the questions about two news reports below and make sure you understand all the words. Try to guess what the reports are about.

Business news report

1. What did FHL Electronics announce?
2. What caused the closure of the factories?
3. What did the president say about labor costs in Asia?
4. What did the president promise?
5. What the best newspaper headline for this report?
 - Drop in Asian Labor Cost
 - FHL Announces Record Losses
 - President Introduces New Product

Local News Report

1. What will open next week?
2. What is the first performance?
3. What will Tom Mason do?
4. What happened one month ago?
5. What is the best newspaper headline for this report
 - Milltown Theater Opens Tuesday
 - Events in out Town
 - Famous Actor Spotted

B. **Student A:** Look at Activity file 11a. Read the business news report to your partner. Student B will answer the question about it above. Then listen to Student B's local news report and answer the questions about it.

Student B: Listen to your partner's business news report and answer the questions. When you are finished, switch roles. Look at Activity file 11b. Read your local news report to your partner. Student A will answer the question about it above.

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Activity file 11a

Read your partner the following business news report.

Your business news report

Fhl Electronics announced its sales figures for the last financial year.

The president explained that the decrease in orders would lead to the closure of three factories.

The president blamed the disappointing results on increasing labor costs in Asia.

He apologized to his shareholders for the company's debts and promised that next year would be a much better one.

Activity file 11b

Read your partner the following local news report.

Your local news report

The new Milltown Theater will officially open on Tuesday.

The first performance will be a modern version of *Romeo and Juliet*.

The famous actor, Tom, Mason, plays the lead role.

Tickets went on sale one month ago and sold out almost immediately.

Tactics for TOEIC – Talks

D Further study.

Write four or five sentences about your company, school or family, and write three “what” questions. Test your classmates in the next lesson.

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Quiz 10

1. Read the definitions and write the words.

1. money you get back when you return an item (furedn)
2. to be present at a function (ndtaet)
3. to place documents in their correct order (efil)
4. the kind of person who makes others do what he/she wants (usyhp)
5. a reduction in price (cidsuont)
6. a printed record of a transaction

Tactics for TOEIC – Talks

Quiz 10

2. Find eight words in the puzzle which match the definitions in the column.

D	I	S	A	G	R	E	E	M	E	N	T
E	S	S	T	H	U	S	W	U	L	E	I
T	H	E	U	E	T	Y	M	C	S	S	T
P	I	E	E	G	W	N	A	I	W	A	U
O	P	X	J	A	G	C	A	L	R	T	R
U	P	C	W	Q	Y	E	E	N	S	I	N
G	I	E	T	M	A	E	S	N	C	S	O
L	N	E	U	I	E	R	S	T	T	F	V
A	G	D	T	O	A	E	O	N	H	I	E
V	E	T	U	N	I	T	E	H	C	E	R
A	E	N	I	D	I	C	D	E	O	D	H
I	E	M	R	S	E	A	O	M	E	Q	P
U	E	W	E	R	B	U	T	I	P	U	I
S	D	O	C	U	M	E	N	T	E	B	D

1. a class or lesson where a group of people discuss a topic
2. a difference of opinion between people
3. money paid for delivery of goods
4. the amount of money made by a company
5. a piece of paper that contains company information
6. to offer an idea about something
7. happening not long ago
8. happy with a situation

Tactics for TOEIC – Talks

Quiz 10

3. Complete the sentences with the following words

argument
drastically

carelessness
inexperienced

definitely
mileage

demanding
situation

1. Our manager is in a very difficult because he agrees with the workers' complaints.
2. He knows a lot about the company, but he's very young and
3. There was a big at the union meeting last night.
4. is dangerous in a factory.
5. I'm going to apply for the job as foreman. I'm ready for a change.
6. The on our new car isn't very good, so we use a lot of gas.
7. Being a department manager is very sometimes.
8. They dropped the price for a quick sale.

Next:

Tactics for TOEIC

**Reading Test
Part 5**

Incomplete Sentences

Unit 12