

TACTICS FOR TOEIC

Unit 13

Reading Test Part 6 – Text Completion

Tactics for TOEIC – Text Completion

Reading Test
Part 6

Text Completion

Unit 13

FOCUS: Choosing the correct part of speech: adjectives and adverbs

Some questions in the TOEIC test will ask you to choose the correct part of speech. Learning to identify appropriate uses of adjectives and adverbs can help improve your score. This unit helps raise your awareness of how these words are formed and used.

Test Tip

Learn suffixes to help you identify adjectives and adverbs.

Some questions on the TOEIC test require you to select an appropriate adjective or adverb.

Learning common suffixes will help you to identify these types of words.

1 Language building: Adjective and adverb endings

The sentence below use some common adjective and adverb endings found in the TOEIC test.

Choose the correct adjective and adverb to complete each sentence.

1. We selected this hotel because the rooms are (comfortable/ comfortably)
2. We haveproblems in our Tokyo office. (seriously/seriouslyly)
3. New recruits are expected to listenduring training. (attentive/attentively)
4. Our sales have beengood in the last three months. (consistent/consistently)
5. The response to the new commercial has been (wonderful/wonderfully)
6. The contractstated that delivery would be free. (specific/specifically)

Follow up: With a partner think of two three other words for each of the adjective and adverb endings below.

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Grammar Notes

Adjectives often follow the verb *to be* or other verbs related to senses (look, smell, etc).
*The food is **terrible.***
It tastes delicious.

Adjectives	
-able (-ible)	
-ous	
-ive	
-ent (ant)	
-ful	
-ic	
Adverbs	
-ly	

Now choose two of the words from the chart above and make sentences (either true or false) about someone or something in the room. Read your sentence to your partner and see if they agree or not..

Example:

- A.** *Min Joon always studies English very carefully.*
- B.** *I don't really think so.*

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Test Tip

Understand the use of comparative and superlative forms of adjectives.

Knowing how these are formed can help you choose the right answer.

2 Test Tactic: Be aware of correct comparative and superlative forms.

A. Look at some examples of common comparative and superlative forms.

... **as high as** the market will support.

... **more** difficult **than** we first expected.

... **the cheapest** product.\

... **his/their/my** greatest problem.\

... **the most** important thing.

Use the examples above to help you choose the best word to complete the sentences.

1. The(good/better/best) thing about the offer is the price.
2. This system uses the(advanced/more advanced/most advanced) technology on the market.
3. This department may not be as(big/bigger/biggest) as some of the others, but its budget is much(large/larger/the largest).
4. They are our(important/more important/most important) customers by far.
5. The old distributor's delivery was very much(fast/faster/fastest) than the new one.
6. Most attendees felt the first presenter was(informative/most informative/more informative) than the second one.

Follow up: Compare your answers with a partner. If you have any different answers, tell your partner why you choose your answer.

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B. With your partner, make comparative and superlative sentences about the means of transportation below.

Example:

A. train isn't as fast as an airplane.

Buses are cheaper than trains.

car train ship airplane motorcycle

(fast, cheap/expensive, convenient, etc.)

Tactics Checklist

- ✓ Identify adjectives and adverbs by looking at their suffixes.
- ✓ Become familiar with how comparatives and superlatives are formed.

3 Test Tactic:

Use the tactics you have practiced to answer the following questions.

Questions 1 – 3 refer to the following article.

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Highly are among the many triumphs of man's courage and spirit is Walter Drake's and Olivier Vogel's

1. (A) amazement
(B) amazing
(C) amazingly
(D) amazed

Climb to the summit of Mount Everest without oxygen tanks in 1967.

Although several attempts to climb Everest without additional oxygen had been made in the past, non had been successful. Drake and Vogel began moving cautiously up the south ridge towards the summit, which they reached after grueling climb at 10:30. They lingered on the summit and then began the tiring climb down the

2. (A) highly
(B) shortly
(C) briefly
(D) quickly

Mountain. They said it was the test of endurance they had ever experienced.

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B Mini Test

Now apply the *Test tactics* at the actual test speed with questions 1 – 12.



Recommended Time: 9 minutes (or less)

Try using the 2-pass method to help you make the most of the time available. Try to spend no more than about 30 – 45 seconds on each item. If you don't know the answer, guess and move on.

Questions 1 – 3 refer to the following letter.

Classic Film Archive Coming Soon

National Pictures has recently announced the re-release of some of the most famous films of the 1930s and 1940s, including *Corsini's Roma Viva Roma*, the original 1937 version of *The Angry Man*, and the classic *Drums Along The Zambezi*. These are some of the most respected and talked-about films of thedays of talking pictures.

1. (A) early
(B) final
(C) happy
(D) long

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National Pictures reported that the original prints have been re-mastered andrestored to

2. (A) care
- (B) careful
- (C) carefully
- (D) caring

modern digital standards by experienced film technicians to maintain the charm and flavor of the original prints. More information on these, and other films from National Pictures can be found on their Web site, along with screen shots and ordering details. To access the completeof restored

3. (A) cost
- (B) sample
- (C) movie
- (D) catalog

films, and order your own set, log on to www.nationalclassics.com today.

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Questions 4 – 6 refer to the following letter.

Dear Mr. Phanom,

Thank you very much for your interest in becoming a dealer for our “Iron Duke” mountain bike. As you are probably aware, this is our latest model, and is by far thewe have ever built.

4. (A) strong
(B) stronger
(C) strongest
(D) strongly

We believe it is this proven durability, along with its stylish design, that has allowed it to quickly gain such popularitythe cycling community.

- 5.(A) within
(B) into
(C) about
(D) of

In answer to your question regarding how the Iron Duke has done in Asia, I can tell you that all of our

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retail partners there have reported that this year's sales of the model have been In fact,

6. (A) impressive
(B) worrying
(C) disappointing
(D) encouraged

Some of our dealers managed to sell their entire stock in the first month after delivery.

I am including a full dealer reference package. Please don't hesitate to contact me if you have any further questions or would like to place an order.

Yours sincerely,

Wallace Minkly

Wallace Minkly
Asia Sales Representative
Avenger Cycle

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Questions 7 – 9 refer to the following letter.

Dear Oleg,

I am writing to let you know that on July 17 we are going to be having a party to celebrate the launch of our new GX99 line of mobile phones. Thisheld in the Ambassador Room in the Dolton Grand hotel.

7. (A) is
(B) had even
(C) was
(D) will be

If you are free on this evening I would be very happy if you could join us. Your help in promoting the GX50 series was invaluable and we expect that with your input, the new line will be evensuccessful than last year.

8. (A) extra
(B) very
(C) more
(D) most

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I really hope you will be able to make the party as I expect that it will be an impressive one. In case, I will give you a call next week to set up a meeting to finalize the designs for the

9. (A) no
(B) any
(C) every
(D) some

January campaign.

Best regards and talk to you soon,

Miles

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Questions 10 – 12 refer to the following letter.

Dear Bamaby,

I have just returned from my visit to the Taiwan office and I must say I am impressed with the local marketing team. They are all very motivated andabout the new line of evening

- 10.** (A) enthusiasm
(B) enthusiast
(C) enthusiastic
(D) enthusiastically

wear from our Paris collection.

One issue did arise regarding the details of sales plan. I think we may want to move moreon the

- 11.** (A) quick
(B) quickly
(C) quicker
(D) quickness

introduction than we had originally planned.

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We have information that our largest competitor has also gone with darker and more conservative pattern this year. I am worried that this will make both product lines seem very

- 12.** (A) modern
(B) expensive
(C) innovative
(D) similar

We know they generally debut their line in May. As our image is based upon setting trends and being unique, I think we should push our release date up to March. Please consider this option and let's discuss it more fully when we meet on Monday.

Mikako

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Grammar Practice

Adjectives and adverbs

A. Look at the gaps in the sentences below and decide whether they require an adjective or adverb. Then select the best word of the correct type from the list on the right.

1. John hashad the best sales record for the last 5 years.
2. The print shop downwards is quite expensive, but it is certainly
3. Swiss watches are famous for their
Timekeeping.
4. The manager..... Displayed the trophy his branch had won for having the best sales record.
5. That company is famous for finding
Solutions to difficult problems.
6. All new staff aretold not to make personal phone calls using the company line.

- a. Specifically
- b. Precise
- a. Consistently
- d. Proudly
- e. innovative**
- f. Convenient**

B. Choose four adjectives or adverbs from the list in Activity A and use them to write new sentences. Then test your classmates to see if they can choose the right words.

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- A. Change the words to the correct form (if necessary) in order to complete the sentences.
1. Diamonds are much than rubies. (expensive)
 2. Many countries would like to have the building in the world. (tall)
 3. The new apartment wasn't as as the advertisement had claimed. (big)
 4. The summit of Mt. Everest is the place on earth. (high)
 5. That company wasfor its low prices than for the quality of its products. (famous)
 6. Many people believe that a pound of leads is than a pound of feathers. (heavy)
- B. Write four more sentences about yourself, your family, or your country. Compare your sentences with your classmates.

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Quiz 12

1. Compare the sentences with the following words.

comfortable
gruelling
restored

consistently
highly
serious

convenient
invaluable

1. It's notfor me to travel tomorrow. I have a lot of meetings
2. Paul's motivated. He started work at 6 o' clock this morning.
3. We couldn't have done it without you. Your help has been
4. Rising prices are a Problem at the moment.
5. The beds in the hotel are very
6. Ms. Howard's work performance hasimproved.
7. It was athree-day journey.
8. The dameae piano has finally been

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2. Choose the correct word..

1. The difficult climb tested the men's
(A) triumph (B) struggle (C) endurance
2. The successful takeover was afor the company.
(A) harshness (B) triumph (C) comfortable
3. The manager thanked his team for their invaluable
(A) durability (B) input (C) rival
4. The project is difficult, so we'll continue
(A) cautiously (B) highly (C) eagerly
5. I listed To what my colleague said.
(A) attentively (B) strictly (C) wonderfully
6. A new air conditioning system is being today.

Next:

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**Reading Test
Part 7**

Reading Comprehension

Unit 14